



THE ORME SCHOOL
Excellence. Tradition. Character.

Dear Orme Parents/Guardians,

Welcome to The Orme School and the 2016-2017 academic year! **For both new and returning students, please complete and sign all of the following forms in this Matriculation Packet, and return them as soon as possible to:**

Advancement Office
The Orme School
HC 63, Box 3040
Mayer, AZ 86333
admissions@ormeschool.org

An important reminder to all of our families and students – Health Forms in the (separate) Medical Packet must be received by the School before the student arrives on campus. For any questions, or to receive replacement forms, please email us at admissions@ormeschool.org.

We are looking forward to welcoming your student to Orme!

Sincerely,

Bruce A. Sanborn
Head of School
The Orme School
(928) 632-7601
www.ormeschool.org

The Orme School

Student's Information for 2016-2017

Name of Student:

Date of Birth:

Grade:

Boarding: _____

Day: _____

International: _____

Student's Primary Address:

NOTE: If there is a custody issue, the School must have a copy of the court order showing custody details (sole or joint). If the School does not have specific instructions, we will include both parents in mailings and information regarding your student, and will allow your student to leave campus with either parent (custodial or non-custodial) unless the custody agreement specifically states otherwise.

The Orme School

Name of Student:

Important Contact Information for 2016-2017

To promote effective communication, and to enable the School to contact family, relatives or friends who can act as guardian in the unlikely event that parents/guardians cannot be contacted during an emergency, please complete this form as accurately as possible. **We ask that you keep us updated on any changes that occur during the year such as postal address, email address and/or phone number** so the School will be able to contact you at any time. Please print your information.

Student lives with:

Parents are: Married _____ Divorced _____ Separated _____ Other _____

If divorced or separated, please indicate if student information (correspondence, grades, etc.) is to be sent to both parents: Yes _____ No _____

Parent/Guardian 1

First Name: _____ Last Name: _____

Relationship to Student: _____

Home Phone: _____ Cell Phone: _____

Email Address: _____

Home Address: _____

Preferred Method of Contact: _____

The Orme School

Name of Student:

Important Contact Information for 2016-2017 continued

Parent/Guardian 2

First Name: _____ Last Name: _____

Relationship to Student: _____

Home Phone: _____ Cell Phone: _____

Email Address: _____

Home Address: _____

Preferred Method of Contact: _____

Emergency Contact

First Name: _____ Last Name: _____

Relationship to Student: _____

Home Phone: _____ Cell Phone: _____

Email Address: _____

Home Address: _____

Preferred Method of Contact: _____

The Orme School

Name of Student: _____

First Name

Middle Initial

Last Name

Permission Information for 2016-2017

Please indicate the name and relationship to the student of any individual (other than the student's parents or guardians) who is authorized to take your student off campus, or have any contact with your student. This information is for the safety of your child.

Name of Individual #1: _____

Relationship to Student: _____

Name of Individual #2: _____

Relationship to Student: _____

I hereby give permission to the above listed person(s) to take my student off campus for the purpose of:

He/she/they may also have contact with my son/daughter.

Signature of Parent/Guardian 1

Signature of Parent/Guardian 2

Printed Name of Parent/Guardian 1

Printed Name of Parent/Guardian 2

Date

Date

The Orme School

Name of Student:

First Name

Middle Initial

Last Name

Permission Information for 2016-2017 continued

For the academic year 2016-2017, or until permission is changed by written notice from parents/guardians, my student is granted permission to go on all School-sponsored trips that may include, but are not exclusive to, trips to other schools, shopping malls, theaters, concerts, dances, performances, sporting and other events. Permission is also granted for my students to ride in any chartered bus, or in vehicles driven by, or under the direction of, the School faculty or staff and their spouses, and by any person approved by the Head of School or his/her representative.

In addition, my student may/may not ride in vehicles driven by or under the direction of:

Yes No An adult member of his/her family, including siblings, grandparents, uncles, aunts, cousins.

Yes No A parent of another student enrolled at The Orme School.

Yes No An adult family member of another Orme School student.

Yes No The following named individuals:

Signature of Parent/Guardian 1

Signature of Parent/Guardian 2

Printed Name of Parent/Guardian 1

Printed Name of Parent/Guardian 2

Date

Date

The Orme School

Name of Student:

First Name

Middle Initial

Last Name

Request for Student Car Privileges

It is a privilege granted by The Orme School and its designated representatives for students to be allowed to have their vehicles on campus. Students will follow all verbal and written guidelines set by The Orme School and its designated representatives.

Vehicles may be used only on weekends to transport students to their home, or homes approved on this form. Permission may be granted to drive to the homes of other Orme School students on the weekend. Students and their parents/guardians must have all proper permissions and forms submitted and approved through the Director of Residential Education & Transportation, or an appropriate School representative.

The Orme School reserves the right, but is not limited, to:

- ☒ Collect all copies of the student's car keys.
- ☒ Establish and update vehicle use guidelines as needed, including requirement for student to purchase a steering lock at his/her own expense.
- ☒ Search student's vehicle on campus, with or without informing the student and car owner in advance.
- ☒ Tow registered and unregistered vehicles at the owner's expense.
- ☒ Deny a student car privileges at any time throughout the year due to the student's liability, disciplinary and/or academic standing. Parents/Guardians will be notified by the Director of Residential Education, or a designated School representative.

As part of the student's car privilege request, the student must submit this completed and signed form with:

- ☒ Valid Driver's License
- ☒ Valid proof of auto insurance
- ☒ Valid vehicle registration
- ☒ Signed copy of this form with signatures of both the parent(s)/guardian(s) and student

Briefly, but as completely as possible, describe the reason for your request:

Your signature below indicates that you – the student and parent(s)/guardians(s) – agree to abide by the policies and expectations for student drivers as stated in this form and in the Parent-Student Handbook.

Signature of Parent/Guardian

Signature of Student

Printed Name of Parent/Guardian

Printed Name of Student

Date

Date

Please list best phone number(s) to contact you regarding this Car Privilege Request:

The Orme School

Name of Student:

Student Car Privileges – School Approval Section

To be completed by a representative of The Orme School

Request Approved by: _____

Date: _____

Request Denied by: _____

Date: _____

Additional Comments:

Signature of Orme Representative:

Title:

Date:
